

THE TEFE ROADMAP FOR THE INTERNATIONALISATION OF TEACHING PRACTICE

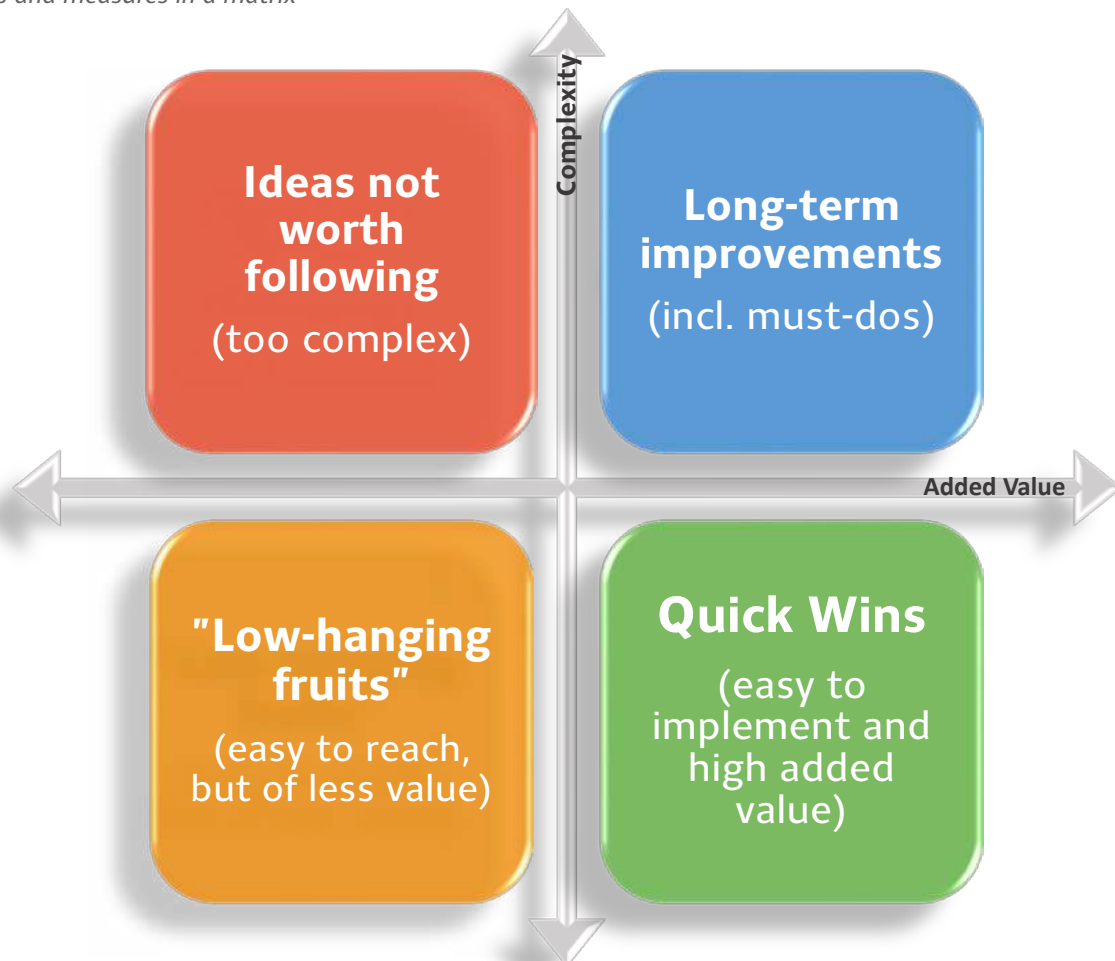
Implementing internationalisation is a process and, with that in mind, we introduce THE TEFE ROADMAP FOR THE INTERNATIONALISATION OF TEACHING PRACTICE (TEFE ITP ROADMAP). The roadmap has two starting points: One for university and faculty management and administration, and the other for student teachers. While each journey might not involve taking each step, one after the other, doing so will ensure reaching the same destination for the benefit of both. Ideally, the university's "above" perspective and the student teachers' "below" perspective meet in the middle.

For the University Administration:

1. Formulate a vision statement on internationalisation of teaching practice and education that your institution is aiming for.
2. Include internationalisation of teacher education in the university development plans and the teacher education development plan (if applicable).
3. Develop SMART goals for implementing internationalisation for teachers of English for future Europe. The goals should be specific, measurable, achievable, relevant, and time-bound. These might look like the following:
 - *We will increase the number of incoming student teachers by 50 percent within the next 2 years.*
Depending on the institutional context, this meets all the criteria: It is specific, measurable, achievable, reasonable, and time-bound.
 - *But in some contexts, it might be considered unachievable.*
We will offer every teacher student at our university the opportunity to go on an international mobility.
Does not meet the criteria: While specific and measurable, it is neither achievable nor time-bound.
4. Create and implement measures and connect them to each goal. The TEFE Index is one source of ideas.

Figure 01.6

Organising ideas and measures in a matrix



5. To assess your ideas, evaluate your measures using your own criteria or categorise them using the following (see Figure O1.6):
 - Quick wins
 - Long-term improvements
 - Low hanging fruit
 - Ideas not worth following
6. From the list of measures, pick the three that you believe are the fastest or easiest to implement and advertise them (*quick wins*).
7. Implement at least 15 new measures, including at least three of each category:
 - Internationalisation At Home for home students
 - Internationalisation At Home for international students
 - Internationalisation Abroad
 - Hybrid Internationalisation Opportunities
8. Network, establish contacts, cultivate relationships, and find support; International collaborations provide valuable avenues for learning and growth. Connect with fellow educators, university faculty members, and English language student teachers from across Europe and around the world. Engage in meaningful exchanges of ideas, troubleshooting, and solutions with those of like mind.

For Student Teachers:

1. Seek out information on what mobilities your university offers.
2. Participate in events (e.g., international days) and office hours for consultation at your faculty's or university's international office.
3. Sign up for your international office's newsletter.
4. Find funding programmes for international mobility, whether Erasmus+ or national programmes.
5. Contact people at your faculty or university (e.g., department chairs, professors, and university staff) who work on collaborative international projects and ask if you can join.
6. Get to know international students at your university however you can, e.g., through events, buddy programmes, language tandem, and in class.
7. Sign up to become a buddy in your university's buddy programme.
8. Find a language tandem.
9. Sign up for English-language medium courses, if possible.
10. Share your experience, e.g., give a talk at a university or local event, write an article for the student newspaper or ezine, create a social media post for your faculty or university to share, or make a video to upload onto your own timeline.
11. Organise a peer-to-peer event for student teachers going abroad, bringing together those with international experiences and those without.
12. Go to another country for an internship, for summer school, for a semester abroad, or to do combined student mobility (study and internship).
13. Connect with other students going to the same country or going during the same period.
14. Prepare for your mobility, e.g., find out about the school and the university system.
15. Find a partner or a group that you can reflect with on your international experiences.

